

# VILLAGE OF NEW AUBURN

In accordance with the provisions of Section 19.84 Wisconsin Statutes:

## Village Board Regular Meeting Agenda - FINAL

on Thursday, April 11, 2024 at 5:00 p.m.

The Village of New Auburn Village Board will be meeting for their Regular Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757. New or modified agenda items from the original agenda are highlighted in grey.

All Agenda Items are discussion topics and are thereby subject matters that may be acted upon by the Board and listed below is the agenda beginning at 5:00 p.m.:

- I. **CALL TO ORDER**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **PUBLIC COMMENTS** – *Note: Comments are limited to three (3) minutes and the Board cannot consider/act on public comments. If citizens would like to discuss an item looking for Board action you must contact the Administrator-Clerk-Treasurer at least one (1) week prior to the board meeting.*
- V. **CONSENT AGENDA**
  1. Correspondence and Complaints Received.
  2. Board Meeting Minutes.
    - a. Regular Board Meeting on Thursday, March 14, 2024
    - b. Special Board Meeting on Wednesday, March 27, 2024
  3. Accept Committee and Commission Reports.
    - a. Personnel Committee Meeting Report from Tuesday, January 30, 2024
    - b. Planning Commission Meeting Report from Thursday, February 8, 2024
    - c. Planning Commission Meeting Report from Thursday, February 22, 2024
    - d. Park Committee Meeting Report from Friday April 5, 2024
  4. Treasurer's Report.
  5. Appointments to Committees and Commissions with an effective term beginning May 1, 2024 and expiring as indicated:
    - a. Bonnie Halberg to the Housing Authority with a term expiring April 30, 2029
    - b. Dan Moos and Dean Sayles to the Planning Commission with terms expiring on April 30, 2027 and appoint \_\_\_ and \_\_\_ to the Planning Commission with terms expiring April 30, 2027 and April 30, 2026 respectively
    - c. Dan Moose and Bradley Hanson (Village Administrator-Clerk-Treasurer) to the New Auburn Area Fire Department Committee and Gary Pitts as an alternate, with terms expiring April 30, 2025
    - d. Village President Berg, John Halber, and \_\_\_ to the Park Committee with a term expiring April 30, 2025
    - e. Nick Jones to the Zoning Board of Appeals with a term expiring April 30, 2027 and \_\_\_ with a term expiring April 30, 2026
  6. Appoint \_\_\_\_\_ as Village Interim-Board President for Brief Absence of Village President Berg as needed
- VI. **DEPARTMENT REPORTS**
  1. Public Safety.
  2. Building Inspector.
  3. Administrator-Clerk-Treasurer & Public Works.

**VII. UNFINISHED BUSINESS**

1. New Auburn American Legion Post #267 annual permission to use Village Hall for meetings
2. Brush hog tractor attachment counter balance correction and concerns.
3. Developer's agreement amendment with Dwain Trowbridge for the May St Housing Development.
4. Park Stewardship Grant for 2024 Village Park Improvement project:
  - a. Paved multiuse trail at ten feet (10') wide and three (3) inches thick and twin culverts crossing the drainage creek
  - b. Light poles added to the trail with vertical banner poles to announce events/celebrations
  - c. No Splash Pad
  - d. No deck
  - e. New bathrooms
  - f. Old pavilion to remain as is with no connection to new bathroom.
5. Payroll Period & Work Schedule change to assist with staff recruitment and retention efforts effective June 2024.
6. Safe Drinking Water Loan Program (SDWLP) Watermain Replacement Undersized Mains
  - a. Somatic Transportation (sidewalk) corner ramps at intersections instead of curbs
  - b. Continue to line the wastewater (sewer) line or new construction on N Spruce St
  - c. Water utility service (lateral) line added to City owned lot at 326 N Spruce St during construction
  - d. Funding and rescheduling issues with the Wisconsin Department of Natural Resources

**VIII. NEW BUSINESS**

1. All-Terrain Vehicle (ATV) / Utility Task Vehicle (UTV) Club request to open County Highway SS (Old Highway 53), County Highway AA, and Main Street to ATV/UTV useage.
2. Elimination of Personnel Committee.
3. Spring Cleaning and roll-off containers for normally uncollected items.
4. 2024 Consumer Confidence Report (CCR) submittal to the Wisconsin Department of Natural Resources.
5. Recess into Closed Session per WI Statute §19.85(1)(c) for the following purposes: “[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: Interviewing/Hiring Candidates for Deputy Clerk-Treasurer Position.
  - a. 6:45 p.m. Jenni Sterling
  - b. 7:30 p.m. Vicki Fankhauser
  - c. 8:15 p.m. Teresa Dachel
6. Reconvene into open session.
7. Closed session items: Deputy Clerk-Treasurer position potential offer of employment.
8. Future Meetings – Next Regular Board Meeting is Thursday, May 9, 2024.

**IX. Adjourn**

*NOTE: Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should have contacted the Village Adminiistrator-Clerk-Treasurer at (715) 237-2223 or email [bhanson@newauburn-wi.com](mailto:bhanson@newauburn-wi.com) by 2:00 p.m. the Monday before the meeting so that any necessary arrangements could have been made to accommodate each request. If you still need an accommodation, please notify him as soon as possible and we will do our best to achieve your request at this late time.*

Signed:  \_\_\_\_\_

Bradley J Hanson, Village Administrator-Clerk-Treasurer

Posted to Public Posting Locations on Wednesday, April 10, 2024 by 4:30 p.m.

Copies Delivered to Village Public Posting Locations of: Village Hall, US Post Office, & Security Bank