

VILLAGE OF NEW AUBURN

In accordance with the provisions of Section 19.84 Wisconsin Statutes:

Village Board Regular Meeting Agenda – FINAL

on Thursday, June 13, 2024 at 5:00 p.m.

The Village of New Auburn Village Board will be meeting for their Regular Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757.

All Agenda Items are discussion topics and are thereby subject matters that may be acted upon by the Board and listed below is the proposed agenda beginning at 5:00 p.m.:

- I. **CALL TO ORDER**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **PUBLIC COMMENTS** – *Note: Comments are limited to three (3) minutes and the Board cannot consider/act on public comments. If citizens would like to discuss an item looking for Board action you must contact the Administrator-Clerk-Treasurer at least one (1) week prior to the board meeting.*
- V. **CONSENT AGENDA**
 1. Correspondence and Complaints Received.
 2. Board Meeting Minutes: Regular Board Meeting on Thursday, May 9, 2024
 3. Accept Committee and Commission Reports:
 - a. Park Committee Meeting from Wednesday, May 15, 2024
 - b. Park Committee Meeting from Wednesday, May 29, 2024
 - c. Board of Review meeting from Wednesday, May 30, 2024
 - d. Board of Appeals meeting from Tuesday, June 11, 2024
 4. Treasurer's Report.
 - a. Lead Jointed Watermain Replacement (Elm & Spruce Streets) McCabe Payment Request #1
 - b. Invoices and checks reviewed with Deputy Clerk-Treasurer Teresa Dachel
 5. Liquor and Cigarette Licensing and Liquor Operator Licenses (See Addendum List)
 6. Street Permits for:
 - a. Park Committee Tractor Pull on 100-200 block of Park St and waive costs request
 - b. Jamboree Days 100 Block E Main St Closure and waive costs request
 7. Fireworks Permit for Debbie Knight at 146 E North St
- VI. **DEPARTMENT REPORTS**
 1. Public Safety.
 2. Building Inspector.
 3. Fire Department.
 4. Administrator-Clerk-Treasurer & Public Works.
- VII. **UNFINISHED BUSINESS**
 1. 2023 Village Annual Audit presented by Clifton-Larson-Allen (CLA) Accounting.
 2. Citizens Connect agreement renewal regarding use of their lot for snow clearing purposes in exchange for clearing of the same lots' somatic transportation (sidewalks).
 3. Elm and Spruce St (project 5202-10) update:
 - a. Project progress and iterim loan process with Wisconsin Department of Natural Resources (WDNR) Safe Drinking Water Fund Program.
 - b. Resolution 2024 – 11 Resolution Authorizing the Borrowing of \$900,729.00; Providing for the Issuance and Sale of a General Obligation Promissary Note Therefor; and Levying a Tax in Connection Therewith. [Interim Loan].
 - c. Options for Safe Drinking Water Fund Program financing reduction and to refinance interim loan with Ehlers, Inc.

- d. Option to correct drainage ditch at 214 S East St due to issue with cleaning of new water line
- e. Option to use "202" N East St (300 block E Elm St) for fill and possibly use for residential
- f. Option to use Village right-of-way (ROW) on Elm St on the property located at 115 N East St for fill to use as a wider shoulder and possible future sidewalk and provide property owner with better slope for maintenance improvement

4. May St project update:

- a. Trowbridge update & road condition with complaints
- b. Resolution to accept developers utility improvements
- c. 2021 preliminary construction plans to pickup and complete for construction award and additional funding request

5. Wastewater Treatment Plant mower acquisition.

6. Finance Policy.

7. Possibly eliminate Finance Committee.

VIII. NEW BUSINESS

- 1. Village land possible liquidation and/or swap update and survey and immediate use of one lot
- 2. 326 N Spruce property adjustment
- 3. 326 N Spruce potential housing development ideas
- 4. Board of Appeals variance decision for 106 W Pine St
- 5. Curbside collection alternative to individual collection contracts
- 6. Elections Emergency Plan
- 7. Personnel Handbook revision with pay schedule.
- 8. Request for "immediate" minutes to be posted on Village's website
- 9. Somatic Transportation (sidewalks, paths) Master Plan – including Safe Routes to Schools and possible partnership with New Auburn School District, and West Central Wisconsin Regional Planning Commission received funding
- 10. Recess into Closed Session per WI Statute §19.85(1)(c) for the following purposes: "[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: three-month orientation period review for Village Administrator-Clerk-Treasurer
- 11. Reconvene into open session.
- 12. Closed session items: Village Administrator-Clerk-Treasurer's three-month orientation period review and compensation of their status.
- 13. Future Meetings – Next Regular Board Meeting is Thursday, July 11, 2024.

IX. Adjourn

NOTE: Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Administrator-Clerk-Treasurer at (715) 237-2223 or email bhanson@newauburn-wi.com by 2:00 p.m. the Wednesday before the meeting so that any necessary arrangements can be made to accommodate each request.

Signed: _____

Bradley J Hanson, Village Administrator-Clerk-Treasurer

Posted to Public Posting Locations on Wednesday, June 12, 2024 by 2:30 p.m.

Copies Delivered to Village Public Posting Locations of: Village Hall, US Post Office, & Security Bank

**OFFICE OF THE CLERK
VILLAGE OF NEW AUBURN**

130 Elm St E | PO Box 100 | New Auburn, WI 54757-0100
Phone: 715-237-2223 | Fax: 715-237-2334 | www.newauburn-wi.com

June 12, 2024

Village Board Thursday, June 13, 2024 Board Agenda Addendum

Retail Liquor Licenses

Dollar General
Quarhouse
Bridge Stop

Cigarette Licenses

Dollar General
Quarhouse
Bridge Stop

Picnic Licenses

Picnic License for Park Committee (in cooperation with the Fish and Game Club) Fundraising event at the Pavilion on June 22, 2024

Picnic License for Jamboree for Fish and Game Club fundraising event in approximately the 100 block of E Main St for July 26, 27, & 28, 2024

Operator Licenses

Steve Anderson – Fish & Game Club (FG)
Morgan Berg – QuartHouse
Kathy Evenson – BP
Ashley S. A. Jarvinen-Pitts – FG
Danniel Jarvinen-Pitts – FG
Paul Fedie – FG
Marcus Hom – DG
Veronica LaGesse – DG
Shelby Lotts – BP
Corey Miller – BP
Loryn Osgood – BP
Alex Puczynski (?) – BP
Lena Rogatzki – DG
Susan Trowbridge – BP