

VILLAGE OF NEW AUBURN

Village Board Special Meeting Minutes Friday, June 28, 2024 at 2:00 p.m.

The Village of New Auburn Village Board held a Special Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757.

- I. **CALL TO ORDER.** At 2:00 p.m. Village President (VP) Shannon Berg called the meeting to order.
- II. **Roll Call.** Board Members in attendance were Allan Anderson, Gary Pitts, Brad Lotts and Paul Blodgett. Staff in attendance were Village Administrator-Clerk-Treasurer (VACT) Bradley Hanson, Village Attorney Chris Gierhart, and New Auburn Area Fire Department (NAAFD) Fire Chief (FC) and May St resident Tom Bischel. Public in attendance were May St residents Brady Bischel, and Terry and Wendy Villers, and Dwain Trowbridge.
- III. **Pledge of Allegiance.**
- IV. **PUBLIC COMMENTS.** NAAFD FC Bischel advised the Board as a May St resident his comments were about later in the agenda with concerns on May St progress. These concerns included his out of home lawn mowing business and need to maintain his mowers appropriately, and package delivery as some have been delayed because of access issues, and that he cannot have packages dropped off at the NAAFD Station since it has, "No one manning the station."
- V. **CONSENT AGENDA.** Motion by Anderson and seconded by Lotts to approve. Motion carried.
 1. Treasurer's Report. VACT Hanson advised he did not have the Processed checks reviewed with invoices and apologized, but that they would be available at their regular July meeting on the 11th.
 2. Coin Licensing, Temporary Event License, & Stay of Open Container Enforcement for July 26, 27, & 28: Quarhouse.
 3. Amend Fish & Game Club's Class B Picnic License for July 26, 27 & 28, 2024 to include the Village Park and Pavilion.
 4. Liquor Operator Licensing: Dezi Rae Anderson, Amanda Becker, Kayla Calkins, Brandy Clark, Katelyn Harrison, Amanda Henning, Miranda Keller, Sally Michalek, Crystal Petersen, and Adam Winkler.
- VI. **UNFINISHED BUSINESS**
 1. Village properties for sale with requirements established and selling agreement with Woods and Waters Real Estate. Motion by Pitts and seconded by Lotts to approve. Motion carried. VACT Hanson reviewed properties currently on the real estate market for sale and suggest \$30,000.00 as already approved by Board previously prior to Hanson's employment, require something built, and include \$10,000.00 rebate once utilities are both installed on the property. 326 N Spruce CDBG funds cannot be used for vacant lots in Wisconsin and therefore should also be sold. However, would suggest when these properties sell we place them in a new Housing fund separate from CDBG.

2. Change Order #2 for Elm and Spruce Construction Project (5202-10). Motion by Anderson and seconded by Pitts to approve. Motion carried. CBS2 Tyler joined the meeting by phone to describe CBS Squared Surveyor missed a stormwater connection point coming in from the south of Elm St and was about a foot lower than the newly installed stormwater pipe. To lower the install will cost an additional \$50,000.00.
3. Resolution 2024-13 A Resolution to accept certain public improvements (May St Utilities). VA Gierhart recommended to postpone this item until the Board's regular meeting on July 11, 2024. No action taken.
4. Review of Curbside Collection Request for Proposals. Motion by Anderson and seconded by Blodgett to approve. Motion carried.
5. Trowbridge May St project update. VACT Hanson detailed the costs for McCabe Construction roll of May St which costs \$200 per hour which Trowbridge is paying for until and if the Village takes over the construction of the road later in the meeting. No action taken.
6. Recess into Closed Session per WI Statute §19.85(1)(e) for the following purposes: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: negotiation with Dwain Trowbridge regarding road construction amendment. At 2:29 p.m. motion by Berg and seconded by Pitts to approve. Motion carried. Those who participated in the Closed Session were all Board Members in attendance, VACT Hanson, and VA Gierhart.
7. Reconvene into open session. At 2:48 p.m. motion by Lotts and seconded by Pitts to return to open session. Motion carried by voice vote.
8. Closed session items: Village and May St road construction agreement possibility. Motion by Lotts and seconded by Pitts to amend the development agreement with Trowbridge with him paying the Village \$12,000.00 within five (5) days of signing the agreement where the Village will handle the restoration of May St, install laterals and curb stops to parcels adjacent to the new lines for Trowbridge's parcel (___ and __ May St) and lateral stubbed from underneath the roadway to Villers (404 May St), and removal of the \$7,500 May St improvement earmark in the original agreement and the Village Attorney to draft the agreement. Motion carried.
9. ~~Potential Housing project for 326 N Spruce St~~
10. Future Meetings. Next Regular Board Meeting is Thursday, ~~August 9~~ July 11, 2024.

VII. Adjourn. At 3:07 p.m. motion to adjourn by Pitts and seconded by Lotts. Motion carried.

Signed: 

 Bradley J Hanson, Village Administrator-Clerk-Treasurer