

VILLAGE OF NEW AUBURN

In accordance with the provisions of Section 19.84 Wisconsin Statutes:

Village Board Regular Meeting Minutes

Thursday, August 8, 2024

The Village of New Auburn Village Board met for their Regular Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757.

- I. **CALL TO ORDER.** At 5:00 p.m. Village President (VP) Berg called the meeting to order.
- II. **Roll Call.** Trustees in attendance were Paul Blodgett, Allan Anderson, and Brad Lotts. At 5:14 p.m. Trustee Gary Pitts arrived.

Public in attendance were Susan and Lowell "Buckshot" Trowbridge, Sheldon Seidling, Bonnie Halberg, Judy Rogge, Roxanne Gravunder, Diane Pecha, Richard Pecha Jr., Brady Bischel, John Knight, Jackie McCracken, Donna Bischel, Leonard Boehm, Ilene Moos, Mark Goodremote, Tiffany Goodremote, Dwain Trowbridge, Verlyn Motzer, Lenny Shier, one unidentified resident and Waste Management Representative Randy Ott.

Staff in attendance were Village Administrator-Clerk-Deputy Treasurer (VACDT) Bradley Hanson, Village Treasurer-Deputy Clerk (VTDC) Teresa Dachel, Building Inspector (BI) Joe Atwood, Chippewa County Sheriff's Office (CCSO) Sergeant Andrew Clark, and New Auburn Area Fire Department (NAAFD) Fire Chief (FC) Tom Bischel.
- III. **Pledge of Allegiance.**
- IV. **PUBLIC COMMENTS.** Shier commented his concerns with reduced services with the same or increased taxes. Goodremotes do not want one garbage and recycling hauler selected for them. Halberg concerned about increased taxes with all of the construction projects and discussed concerns with the delay with the current project on Elm and Spruce Streets (5202-10), and garbage and recycling. Gravunder discussed the most recent Community Development Block Grant (CDBG) award for North St and if there would still be additional costs passed on. Knight discussed concerns with sidewalks on North St.
- V. **CONSENT AGENDA.** Motion by VP Berg and seconded by Lotts to remove V.5. Resolution 2024-15 from the Consent Agenda and considered after the Consent Agenda's approval. Motion carried. Motion by VP Berg and seconded by Pitts to approve the Consent Agenda with V.5. removed. Motion carried.
 1. Correspondence and Complaints Received. VACDT Hanson provided information on a letter written by T. V. Finney about their visit to the New Auburn area at Mapleburst Farms dated April 29, 1918 with the envelope post marked April 30, 1918. Susan Trowbridge advised they have historical documents that are brought out at every "All Class Reunion" events and would like this document.
 2. Board Meeting Minutes for Regular Board Meeting on Thursday, July 11, 2024.
 3. Accept Committee and Commission Reports.
 - a. *Park Committee Meeting from July 17, 2024.*
 - b. *Park Committee Meeting from August 6, 2024.* This report was not included in the packet, but was delivered to the Board and public at the meeting.
 4. Treasurer's Report.
 - a. *Lead Jointed Watermain Replacement (Elm & Spruce Streets Project # 5202-10) McCabe Payment Request #3.* This payment was not received and therefore it was not approved.
 - b. *Invoices and checks reviewed with Treasurer-Deputy Clerk Teresa Dachel.*

5. ~~Resolution 2024-15 A Resolution of the Village of New Auburn Village Board Adopting the 2025 Capital Improvement Plan.~~ Removed by previous motion.
6. Resolution 2024-16 A Resolution approving the Village of New Auburn's Fee Schedule rates effective January 1, 2025.
7. Resolution 2024-17 A Resolution adopting the 2024 Emergency Operations Plan.

- V.5. Resolution 2024-15 A Resolution of the Village of New Auburn Village Board Adopting the 2025 Capital Improvement Plan. Village Board and staff held a discussion with the public in attendance regarding current projects and potential projects, and that the plan is amendable, to be used as guidance and ended for grant opportunities. Concerns on the cost of current and future projects and how they were funded were held. VACDT Hanson advised all that staff is in the process of doing everything we can to reduce their costs and save the Village money with grant opportunities. Motion by Berg and seconded by Pitts to postpone this agenda item to the Special Meeting on Wednesday, August 28, 2024. Motion carried.

VI. DEPARTMENT REPORTS.

1. Public Safety. CCSO Sergeant Clark presented his monthly report.
2. Building Inspector. BI Atwood presented his monthly report.
3. Fire Department & Quarterly Report. VACDT and NAAFD Board Commissioner Hanson apologized for his report not being completed as of yet, but will be to them shortly. FC Bischel added a discussion about the status of the most recent brush truck acquisition.
4. Administrator-Clerk-Deputy Treasurer & Public Works. VACDT Hanson updated the Board with duties during the past week beyond his report.

VII. UNFINISHED BUSINESS.

1. Discussion and possible approval of issuance of raze order for building located at 324 County Highway SS, New Auburn WI (Tax Parcel No. 23110-0122-61320105). Lowell Trowbridge provided the Board with a plan of action and demonstrated a possible final appearance document for them to review. Motion by Pitts and seconded by Blodgett to postpone the decision until the Board's Regular Meeting in November of this year. Motion carried.
2. Tax Incremental Financing District (TID) 1 finances transfer to Local Government Investment Pool Wastewater Debt Service Fund in compliance with Resolution. Motion by Lotts and seconded by Pitts to transfer additional funds from TID 1 to the Wastewater Debt Service Fund to ensure the entire loan balance of the 2023 Wastewater Treatment Plant Project is paid in full.
3. ~~West Central Wisconsin Regional Planning Commission (WCWRPC) regarding Somatic Transportation (Bike & Pedestrian) Master Plan in cooperation with New Auburn School District Safe Routes to School Master Plan update.~~ This item was removed on the FINAL agenda posted to Public Posting Locations on August 6, 2024.
4. Job Descriptions. Motion by VP Berg and seconded by Pitts to move forward to adopt the job descriptions with a resolution at the Board's next Regular Monthly Meeting. Motion carried.
 - a. *Village Administrator (add on position).*
 - b. *Village Assistant Administrator (add on position).*
 - c. *Clerk – Deputy Treasurer.*
 - d. *Treasurer – Deputy Clerk.*
5. Approve the acceptance of the Community Development Block Grant – Public Facilities (CDBG-PF) award of \$1,000,000.00 for the 2025 North St reconstruction project with the Village President and Village Clerk to sign all appropriate documents. Motion by Pitts and seconded by Lotts to approve. Motion carried.
6. Curbside Collection Request for Proposals review, possible award, or other direction. A brief discussion of available public pricing online of what individuals will pay without a Village agreement. Public in attendance voiced concerns with property taxes not being reduced to go Curbside Collection instead of central location for refuse and recycling. VACDT Hanson advised both received proposals were definitely

lower, but would not disclose until the Board is ready to make a decision to keep the bid process integrity. Motion by Berg and seconded by Pitts to postpone to the Special Meeting at 5:00 p.m. on Wednesday, August 28, 2024.

7. CBS Squared engineering for May St and proceed with the bidding process. FC Bischel requested that construction begin immediately as he is waiting to have his building built. VACDT Hanson reminded him on his work experience and that in so doing would restrict potential bidders and increase costs dramatically, especially after the conversation just held with the public in attendance about reducing costs as much as possible, but it is listed as soon as possible. Motion by Pitts and seconded by Lotts to approve the design and move forward with the bidding process. Motion carried.

VIII. NEW BUSINESS.

1. Potential to vacate the north and south bound alley between County Highway SS (Old Highway 53) and N Central St from W North St south to the alley running east to west between CH SS and N Central St. Motion by Blodgett and seconded by Pitts to move forward with a resolution to vacate the alley in the 300 block of N County Highway SS and N Central St, from the W North St property line of 123 W North St south to the parking lot for 328 County Highway SS (Old Highway 53). Motion carried.
2. Village Park to be used as fill location for North St construction and Wetland Delineation requirement. Motion by Lotts and seconded by Blodgett to approve as requested by the Park Committee
3. . Motion carried.
4. Ordinances for the appropriate financial management of the New Auburn Utilities. Motion by Lotts and seconded by Blodgett to approve all ordinances. Motion carried.
 - a. *Ordinance 2024-04 An Ordinance creating Section 15.05b, Dealing with Wastewater (Sewer) and Water Utility Rates of the New Auburn Code of Ordinances.*
 - b. *Ordinance 2024-05 An Ordinance amending Section 15.03, Water Utility Creation – Rules and Regulations of the New auburn Code of Ordinances.*
 - c. *Ordinance 2024-06 An Ordinance amending Section 15.04, Wastewater (Sewer) Utility Creation – Rules and Regulations of the New Auburn Code of Ordinances.*
5. Resolution 2024-18 A Resolution of the Village of New Auburn Board of Trustees Approving the application to the Agriculture Road Improvement Program (ARIP) Grant for 50th and 250th Streets within the Village and shared with the Town of Dovre respectively. Motion by Pitts and seconded by Anderson to approve the application of the Village for the Agricultural Road Improvement Program Grant. Motion carried.
6. Resolution 2024-19 A Resolution of the Village of New Auburn Board of Trustees Approving the Public Service Commission (PSC) Simplified Rate Case (SRC) application with rates to be increased effective October 1, 2024. Motion by Pitts and seconded by Blodgett to approve. Motion carried.
7. Future Meetings.
 - a. *Next Special Board Meeting is at 5:00 p.m. on Wednesday, August 28, 2024.*
 - b. *Next Regular Board Meeting is at 5:00 p.m. on Thursday, September 9, 2024.*

- IX. **Adjourn.** At 6:57 p.m. motion by Pitts and seconded by Blodgett to adjourn. Motion carried.

Signed: _____


Bradley J Hanson, Village Administrator-Clerk-Deputy Treasurer