

VILLAGE OF NEW AUBURN

In accordance with the provisions of Section 19.84 Wisconsin Statutes:

Village Board Regular Meeting Agenda – **FINAL 2 of 2**

on Thursday, February 13, 2025 at 6:00 p.m.

The Village of New Auburn Village Board will be meeting for their Regular Board Meeting at the New Auburn Village Hall, 130 E. Elm St., New Auburn, WI 54757.

All Agenda Items are discussion topics and are thereby subject matters that may be acted upon by the Board and listed below is the agenda beginning at 6:00 p.m.:

- I. **CALL TO ORDER.**
- II. **Roll Call.**
- III. **Pledge of Allegiance.**
- IV. **PUBLIC COMMENTS.** *Note: Comments are limited to three (3) minutes and the Board cannot consider/act on public comments. If citizens would like to discuss an item looking for Board action you must contact the Administrator-Clerk-Deputy Treasurer at least one (1) week prior to the board meeting.*
- V. **CONSENT AGENDA.**
 1. Correspondence and Complaints Received.
 2. Board Meeting Minutes for:
 - a. Regular Board Meeting on Thursday, January 9, 2025.
 3. Accept Committee and Commission Reports.
 - a. Park Committee meeting report on Tuesday, January 21, 2025.
 - b. Planning Commission Minutes on Monday, February 10, 2025.
 4. Approve Certified Survey Map & division of parcel for lots at 501 & 503 May St and 513 & 523 N East St per the Planning Commission recommendation.
 5. Election Judge / Inspector appointment through December 31, 2025: Cheryl Weldon & Cynthia Swenson.
 6. Approve Liquor License for Danielle Marschke.
- VI. **DEPARTMENT REPORTS.**
 1. Public Safety.
 2. Building Inspector.
 - a. 146 W Dell St alleged nuisance violations meeting synopsis.
 - b. 146 W Dell St Nuisance Abatement out of compliance and begin bi-weekly citations effective Spring thaw for to be determined days and then begin litigation proceedings.
 - c. 112 E North St Nuisance Abatement compliance date was September 10, 2024.
 - d. 116 E North St Nuisance Abatement compliance date was November 1, 2024.
 - e. 121 E Main St Nuisance Abatement compliance date was February 1, 2025.
 - f. 518 S East St Nuisance Abatement compliance date was November 17, 2024.
 - g. 324 S CH SS (Old Hwy 53) reconsideration of dilapidated building from second 90-day extension.
 3. Fire Department & Quarterly Report.
 4. Public Works.
 - a. Tree removal or trimming at 224 N Columbia St.
 - b. May & Central Streets asphalt work approval with lowest proposal.
 5. Treasurer's Report.
 - a. Invoices and checks reviewed.
 - b. Approve Pay Request and Change Order for McCabe **Construction for the Elm & Spruce project.**
 - c. **Approve Pay Request for Haas Sons, LLC for the May St project.**
 6. Administrator-Clerk-Deputy Treasurer.
 - a. Consider meeting time change to 5:30 p.m. due to lack of public attendance and adopt with Code change.
 - b. New Auburn Area Economic Development Corporation membership.
 - c. Village Administrator leadership role review.

- d. Training opportunities with the League of Wisconsin Municipalities and Mutual Insurance all expenses paid and the Wisconsin Elections Commission (WEC) Fall Training Conference.

VII. UNFINISHED BUSINESS.

- 1. Village Project Updates:
 - a. Veteran's Memorial update and Memorandum of Understanding reviewed.
 - b. CBS Squared Wastewater Treatment Plant (WWTP) Forced Main to Seepage Cells project 5218-11 update and bid process.
 - c. Resolution 2025 – 04 A Resolution of the Village Board of Trustees for the Village of New Auburn Tax Incremental Financing District (TID) Number 1 to Contribute to the Wastewater Treatment Plant's Main Forced Effluent Pipe Project.
 - d. North & 300 block of N Central St project update and potential bid award.
 - e. Park Committee recommendation to consider the Rural Economic Development Loan Grant (REDLG) Program for the Village Park Improvement project.
- 2. Habitat for Humanity Purchase Agreement for 526 S Spruce St.
- 3. Board of Review scheduled for 6:00 p.m. until 8:00 p.m. on Tuesday, May 27, 2025.

VIII. NEW BUSINESS.

- 1. Resolution 2025 – 05 A Resolution of the Board of Trustees for the Village of New Auburn to Apply to Participate in the National Floodplain Insurance Program.
- 2. Barron County Memorandum of Understanding for Mowing Operations on County Highway SS and MM.
- 3. Planning Commission Resolution 2025 – 03 A Village of New Auburn Planning Commission Resolution to Support Ordinance 2025 – 04 Repealing and Recreating Section 22-76 in Relations to the Use of Shipping Containers in Chapter 22 of the Zoning Ordinance. Ordinance 2025—04 An Ordinance Repealing and Recreating Chapter 22 Zoning Ordinance, Section 22-76 of the New Auburn Code of Ordinances Related to Shipping Containers to be used as storage or construction material within certain zoning areas.
- 4. Applications for Village use direction:
 - a. Discontinue Landfill / Brush Dump Use Permit Application.
 - b. Approve Parking Permit for more than 72 hours.
 - c. Approve Poultry License.
 - d. Approve Street Use Permit.
 - e. Approve Village Park Entire rental.
 - f. Approve Water Meter and/or hook-up Service.
- 5. Recess into Closed Session per WI Statute §19.85(1)(b) for the following purpose: "Considering dismissal, demotion, licensing or discipline of any public employee..., and the taking of formal action on any such matter; provided that the... other public employee... is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session." To wit: Annual Review and position.
- 6. Reconvene from Closed Session.
- 7. Action on Closed Session.
- 8. Future Board Meetings.
 - a. Special Board Meeting is recommended for 6:30 p.m. on Wednesday, February 19, 2025.
 - b. Next Regular Board Meeting is at 6:00 p.m. on Thursday, March 13, 2025.

IX. Adjourn.

NOTE: Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Administrator-Clerk-Deputy Treasurer at (715) 237-2223 or email bhanson@newauburn-wi.com by 2:00 p.m. the Wednesday before the meeting so that any necessary arrangements can be made to accommodate each request.

Signed: 
Bradley J Hanson, Village Administrator-Clerk-Deputy Treasurer

Posted to Public Posting Locations on Wednesday, February 12, 2025 by 3:00 p.m.

Copies Delivered to Village Public Posting Locations of: Village Hall, US Post Office, & Security Bank